

**CITY OF GREENDALE, INDIANA**

*Request for Records pursuant to Indiana Access to Public Records Act  
(I.C. 5-14-3-1, et seq., as amended)*

I, \_\_\_\_\_, hereby request that the City of Greendale, Indiana (the "City") make the following records available for inspection and copying:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**[IF YOU NEED ADDITIONAL SPACE, ATTACH REQUEST AS AN EXHIBIT HERETO]**

Please provide a response to this request by the following:

Telephone at \_\_\_\_\_  
Facsimile transmission at \_\_\_\_\_  
Mail at \_\_\_\_\_  
Other \_\_\_\_\_

I hereby acknowledge responsibility for the payment to the City of all reasonable charges incurred by the City to make such information available for inspection and copying:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

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**FOR INTERNAL USE ONLY**

Received by the Clerk-Treasurer on the \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_ at \_\_\_\_\_, \_\_.m.  
By: \_\_\_\_\_

Sent to legal counsel for response? Yes \_\_\_\_\_ No \_\_\_\_\_

Documents produced or made available? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, documents made available on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_, \_\_\_\_m.

If no, reason(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_